

Del Webb Hill Country Retreat Annual Arts and Crafts Festival

Sponsored By: Alamo Ranch Artists League

2018 VENDOR TERMS AND CONDITIONS

October 19 - 21, 2018

Friday: 6 - 8 PM Saturday: 10 AM - 4 PM Sunday: 11 AM - 3 PM

All vendors must read, understand and agree to the following Terms and Conditions

<p>Assignment of Space: Assignment of space will be made by the Alamo Ranch Artists League (ARAL) Festival Committee that reserves the right to amend the floor plan or relocate vendors at its discretion. Space assignments will be available at check-in.</p> <p>Payment for Space: Once a vendor is accepted, an email notification will be sent indicating total amount due. Payment must be remitted 15 days from notification to reserve the space.</p> <p>Refunds: No refunds will be issued once payment is received.</p> <p>Name Tags: Vendor name tags must be worn at all times for security purposes. These will be provided at check in. Space will be provided on payment form to indicate names.</p> <p>Quality of Items: All items for sale must be handmade by the vendor(s)/exhibitor(s). Items that contain themes or items not in keeping with a family oriented festival or that violate any laws will be removed from the show. It is the sole opinion of ARAL to determine which items are not in keeping with the theme of the festival. Failure to follow this guideline may result in the vendor being asked to leave the show immediately with no refund.</p> <p>Raffle: The raffle this year will benefit Mobility Worldwide TX-San Antonio. They build hand powered, off-road wheelchairs. Each vendor is to supply a donation of no less than \$25.00 retail value which will be collected at check-in. A tax receipt will be available.</p>	<p>Liability: Reasonable security will be provided during the festival. The building will be locked after closing hours. Minimal overnight security for outside displays will be provided. As an outside vendor, you are encouraged to have a means of covering and securing your merchandise for the overnight hours. Neither Del Webb, Hill Country Retreat Community Association nor the ARAL nor any of their officers/members will be held responsible for any loss or damage to items for sale or displays. The above mentioned groups will also not be responsible for any personal injury before, during or after the event.</p> <p>Set up/Take Down Times: Set Up: Fri. 2-5:30 PM, Sat. 8-9:30 AM. Take Down: Sun. 3-4:30 PM These hours will be strictly enforced. No set up will be allowed once the show hours start. The doors will be open at 10:30 on Sunday if you wish to bring in additional items to replenish your supply. Take down must be completed by 4:30 PM on Sunday.</p> <p>E-Z Ups/Tents/Grids: No E-Z Ups or Tents are allowed in inside spaces. We are restricted due to safety issues, air flow, and lighting. These structures may be used in outside spaces only. If you are using grids, please be sensitive to neighboring vendors and do not visibly or physically encroach on an adjoining booth.</p> <p>Evaluation: We value your opinions and will distribute an evaluation to be completed before you leave on Sunday.</p>	<p>Taxes: Each vendor is responsible for the collection and remittance of all taxes relating to sales. ARAL, Del Webb, Hill Country Retreat or any of its organizations will not be responsible for any failure by the vendor to collect and remit such taxes in accordance with applicable laws.</p> <p>Tables: Tables can be requested on the application form. You may also bring your own tables at no charge. Two chairs are provided for each space free of charge.</p> <p>Display: You, your set-up and your merchandise must be contained within your assigned space. Nothing may extend into the aisles (against fire codes). Business must be conducted within your assigned space. Items may not be affixed to the walls so as to mar them. Nothing may be attached to the floor and any furniture, display poles, etc., should have protective pads so as not to scratch or damage the surface of the floor. If the display contains oil, paint or other liquid that could spill, protective drop cloths must be used.</p> <p>Jewelry: Jewelry for sale will be limited to those who apply and are accepted to sell jewelry only. No other vendors will be allowed to sell jewelry as part of their merchandise. Vendors accepted as "Jewelers" may sell ONLY jewelry.</p> <p>Alcohol: No alcoholic beverages may be brought in or sold at HCR.</p> <p>Smoking: There is no smoking in the HCR amenity center or on the grounds.</p> <p>Candles: Absolutely no lit candles are allowed in any display. This is a safety issue - no exceptions</p>
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If you have any questions please contact Sue Corbett at pghweaver@aol.com.